

Jan Martinez

09/2012-05/2021

Guest Experience Strategist • janforhire.com

Select Projects

Universal's Epic Universe Theme Park & Resort **Project Coordinator** Short Film **Stealing Fire** Line Producer Social Media Channel **Themed Entertainment Television** Media Coordinator **Design Competition Rverson Invitational Competition** Feasibility and Experience Designer **Imaginarium: Victoria Gardens Show Producer** Library Proposal **Disney's Ultimate Engineering Exploration Engineering Challenge** Project Manager Jibarzuela: El Mesías de Boringuen Assistant Stage Manager **Holiday Musical**

Work Experience

<u>Visit Orlando</u> <u>Business Analyst</u> <u>09/2023-Present</u>

- Responsible for conducting research, analysing data, and building presentations that succinctly articulate the background, objective, and risks and offers a menu of options and strategic recommendations
- Manage financial analysis and forecast for internal operations and membership departments
- Identified \$2,000,000 in operational savings within 90 days of starting

<u>The Companies of Nassal</u> <u>Project Coordinator - Intern</u> <u>06/2022-09/2022</u>

- Responsible for coordinating a confidential multimillion-dollar attraction project on tight deadlines
- Detected budgeting anomaly leading to a potential 20% saving in project costs
- Collaborated with corporate team to overhaul internal safety documentation process

MH Technology Executive Vice President 03/2017-09/2023

- Study landscape of emerging technologies and their decisive impact on proposed products
- Developed strategic market and creative briefs, understanding the lever that can be pulled to deliver growth

AgroMAPEX Project Director 05/2016-03/2017

- Managed \$3,000,000 investment for growth and expansion of production facilities
- Represented the company for internal and external presentation

Freelance – Film and Theatre Producer

- Creative professional with experience in various disciplines such as audio, video, and post-production editing
- Responsible for installation, pre-production, and documentation of various live events and productions
- Co-produced a \$24,000 short film leading a team through various phases of development

TYL Maintenance, Inc Assistant Project Manager 05/2012-08/2012

- Coordinated a \$250,000 renovation for a local store in an historic district
- Maintained original creative intent and partnered with architect to update designs as necessary
- Tracked schedules, budget, and delivery as well as leading a team of skilled and experienced team members

Education

Savannah College of Art and DesignM.F.A. Themed Entertainment08/2020-05/2023Florida Institute of TechnologyB.S. IT Project Management08/2016-05/2020

Skills

Bilingual (Spanish)

Microsoft Office Suite

Teamwork

Coordination

Business Analysis

Keynote

Communication

Planning

Bluebeam Revu

Budgeting

Photoshop

Creativity

BudgetingPhotoshopCreativityForecastingInDesignInnovationSchedulingPremiere ProAdaptabilityResearchSketchUpProblem-SolvingStoryboardingPC/Mac/Linux OSRelationship Building